

QC/QA Advisory Committee Meeting

FEBRUARY 9, 2001

The meeting was called to order at 1:30 pm by Chairperson Reynolds Toney. The following members/guests were present:

MEMBERS

Reynolds Toney	Oklahoma Department of Transportation
John Jones	Duit Construction
Robert Burton	Oklahoma Turnpike Authority
Rod Abbott	Sherwood Construction
Darren Bond	Plains Construction
Scott Seiter	Oklahoma Department of Transportation
George Raymond	Oklahoma Department Of Transportation
Jack Stewart	Oklahoma Department of Transportation
Donald Smith	Shears Construction
Gary Evans	Oklahoma Department of Transportation
Randy Robinson	Absent

GUESTS

Maiser Khaled	Federal Highway Administration
John Maisch	Attorney General's Office
Bill Gamel	Oklahoma Department of Transportation Consultant

TRAINING CENTER STAFF

Steve Sawyer	Program Director
Karla Irvin	Administrative Assistant

1. Reynolds Toney reviewed the minutes from the January 12, 2001 meeting. A motion was made by Jack Stewart to approve the minutes, the motion was 2nd by John Jones. All Board Members voted unanimously to approve the minutes.

2. Discussion was held on Conditional Certifications. A Conditional Certification for Material Sampler Certification was issued to Ron Winkler of the Muskogee Residency due to his chronic heart problems. Two Temporary Certifications for Profilograph Operator's Certification were issued to Randy Brown and Robert Kennedy of Koss Construction located in Kansas. Temporary

Certifications cost \$100.00 to be subtracted from the total cost of a full Certification Course.

Cont.

2. A motion was made by Jack Stewart and 2nd by Gary Evans to grant both the Conditional and Temporary Certifications based on the information Program Director, Steve Sawyer presented to the Board.. All Board Members voted unanimously to approve the Certifications.
3. Discussion was held on the delegation of authority to grant Temporary and Conditional Certifications. A motion was made by Darren Bond and 2nd by Gary Evans to grant the Program Director the authority to grant Temporary and/or Conditional Certifications and report same at the next regular Board meeting. Motion carried unanimously.
4. The Board discussed the tightening up of certification criteria and agreed that any changes should be reviewed and/or approved by the sub-committees.
5. Reynolds Toney appointed existing sub-committees to recommend changes in certification examination procedures. Reynolds Toney is chair of Asphalt, John Jones is chair of Concrete, Scott Seiter is chair of Soils & Aggregates.
6. Scott Seiter conducted a discussion on approved changes in the Applicant Responsibilities Statement Affidavit. Jack Stewart and Robert Burton suggested striking "Part E". A motion was made by George Raymond and 2nd by Don Smith. A motion to approve changes in the Applicant Responsibilities State Affidavit was approved by all Board Members except Board Members Robert Burton and Jack Stewart who were opposed.
7. John Maisch held a discussion and reviewed proposed changes in the Board Rules. All present Board Members voted in favor of the proposed changes, the voting members are listed below.

Reynolds Toney	Scott Seiter
Donald R. Smith	George Raymond
Gary Evans	
Rod Abbott	
Darren Bond	
Jack Stewart	Board Member Randy Robinson was absent.
Robert Burton	
John Jones	
8. No new business was discussed.
9. George Raymond made a motion to adjourn, Jack Stewart 2nd the motion. All members

voted to adjourn at 3:25 pm.